Notice No: DCE/GGN/Admin/2021-22/05   **Date: 6th July, 2021**

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 9th July, 2021 at Conference Hall at 12:30 P.M. Attendance is compulsory.

AGENDA of the Meeting

- To discuss even semester teaching of B.Tech and M.Tech Programme.
- To discuss the curricular aspects of the Academic Programs and suggest improvements.
- To discuss on continuing of B.Tech IT branch.
- To discuss about conducting mentoring sessions for students.
- To discuss action taken against feedback of different stakeholders.
- To discuss about conducting Extension activities.
- Any other point of discussion with the permission of the Chair.

Copy to:
1.   Registrar
2.   Principal
3.   Director
4.   All HOD's
5.   IQAC Coordinator

NAAC Coordinator

MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD ON July 9th, 2021

The meeting was held on Friday, 9th July, 2021 at 12:30 P.M. at the conference hall.

The following members were present:

Head of the Institution	Dr. BMK Prasad
Senior Faculty	Dr. Ashok Kumar
	Prof. Chandershekhar
	Prof. Megha Goel
	Prof. Vimmi Malhotra
	Prof. Dimple Saproo
Registrar	Prof. Hansraj Yadav
Administrative Official	Prof. Yashwardhan Soni
External experts	Dr. Sameer Kumar
IQAC Coordinator	Dr. Ashima Mehta
Alumni	Naman Bajgoti

The following agenda points were discussed and decision taken:

- To discuss even semester teaching of B.Tech and M.Tech Programme.

The HODs expressed their satisfaction regarding on-line teaching of the curriculum. It was observed that lectures need to be delivered using more informative approach. This way student's interest would be built and attendance could be improved.

- To discuss the curricular aspects of the Academic Programs and suggest improvements.

Curricular aspects of all the Academic Programs were discussed and it was strategized that there is need to focus upon the growth of the slow learners. It was suggested to take more doubt classes for them.

- To discuss on continuation of B.Tech IT branch.

It was proposed that B.Tech IT branch be discontinued and be replaced with other emerging fields of engineering.

- To discuss about conducting mentoring sessions for students.

Students must be encouraged to participate in various competitions held inside/outside the college premises. The HODs were advised to inform faculty members to prepare audio/video recordings of the lectures/experiments for the benefits of the students.

- To discuss action taken against feedback of different stakeholders.

The IQAC coordinators informed the members about the action taken against the feedback received from faculty members, alumni and students in improving the college's overall performance.

- To discuss about conducting Extension activities.

It was advised to all the members to conduct more extension activities for students and staff through online/offline mode and make them aware about importance of celebrating national days.

As no other point of discussion was left, the meeting was declared as closed.